



**Kansas Board of Cosmetology**

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**Policy – Application for Body Art Trainer Licensure**

**Policy Number: 002-13**

Approved by the Board: July 8, 2013

Last Updated: July 8, 2013

- I. Purpose
  - a. The purpose of this policy is to provide guidelines for the Board to handle applications for licensure as a body art trainer by applicants who are currently subject to or have previously been subjected to disciplinary action by the Board.
- II. Authority
  - a. The Board may revoke, censure, limit or condition, suspend, refuse to issue or renew any license issued under this act ... on any person or licensee upon proof that a person or licensee has violated any of the provisions of the act or rules and regulations adopted by the board pursuant to this act. K.S.A. 65-1947(a)(15).
  - b. Kansas Administrative Procedure Act. K.S.A. 77-501, *et seq.*
- III. Policy and Procedures
  - a. The files of all applicants for trainer licensure are reviewed for previous or current disciplinary action.
  - b. Applicants with previous or current disciplinary action are reviewed by the legal office and appropriate action will be taken
    - i. Applicants whose previous disciplinary action has been closed for at least five years and have had no disciplinary action taken against them in the past five years will be approved for licensure.
    - ii. Applicants who are currently subject to disciplinary action must be approved by the Board Disciplinary Panel.
    - iii. Applicants who have been subject to disciplinary action in the past five years must be approved by the Board Disciplinary Panel.

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